



# Forward Plan of Key Decisions

Date: 21 May 2019

## The Forward Plan

This document sets out known 'key decisions' that will be taken by the Cabinet or one of the Cabinet Panels (the Executive) over the coming months.

Forthcoming decisions are published online to meet the statutory 28 day rule for each meeting of the Executive. Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private, the relevant notices will be published as required by legislation as soon as possible.

### What is a key decision?

A key decision is an Executive decision which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates (in Wolverhampton, this is defined as expenditure or savings **in excess of £250,000**), and/or
- to be significant in terms of its effects on communities living or working in an area comprising **two or more wards** in the area of the local authority.

The report relating to a decision, together with any other documents being considered, will be available five clear days before the decision is to be taken (unless the documentation contains exempt information). Copies are available on the Council's website or can be requested from Democratic Services.

The forward plan also provides notice of when the Cabinet may decide to exclude the press and public during consideration of a particular matter due to the potential for disclosure of confidential or exempt information. The grounds upon which local authorities can exclude the press and public are specified by law, details of the exempt categories are available on request from Democratic Services.

Councillors or members of the public wishing to:

- make a representation about why a matter should be heard in public, or
- submit information to the decision-making body about an item in the forward plan, or
- request details of relevant documents, or
- seek advice about the Council's decision-making arrangements,

should contact the Democratic Services team:

Email: [democratic.services@wolverhampton.gov.uk](mailto:democratic.services@wolverhampton.gov.uk)

Telephone: 01902 555061

Address: Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

## Forthcoming key decisions

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<b>Corporate</b>					
<b>Revenue Budget Outturn</b> To approve the Revenue Budget Outturn.	All Wards	Cabinet (Resources) Panel 18 Jun 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 556913
<b>Reserves Provisions and Balances 2018-2019</b> To approve the Reserves, Provisions and Balances 2018-2019.	All Wards	Cabinet (Resources) Panel 18 Jun 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 556913
<b>Information Governance Quarter Four Performance and General Data Protection Regulation (GDPR) Update Report</b> To note the Quarter Four 2018-2019 Information Governance Performance and GDPR update.	All Wards	Cabinet (Performance Management) Panel 24 Jun 2019	Open	Councillor Sandra Samuels OBE Cabinet Member for Governance	Anna Zollino-Biscotti Information Governance Manager
<b>Capital Budget Outturn 2018-2019 including Quarter One Capital Monitoring 2019-2020</b> To approve the Capital Budget Outturn 2018-2019 including Quarter One Capital Monitoring 2019-2020.	All Wards	Cabinet 10 Jul 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554451

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<b>Treasury Management-Annual Report 2018-2019 and Activity Monitoring Quarter One 2019-2020</b> To approve the Treasury Management-Annual Report 2018-2019 and Activity Monitoring Quarter One 2019-2020.	All Wards	Cabinet 10 Jul 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554451
<b>Draft Budget and Medium Term Financial Strategy 2020-2021 - 2021-2022</b> To present the Draft Budget and Medium Term Financial Strategy 2020-2021 - 2021-2022	All Wards	Cabinet 10 Jul 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 556913
<b>Revenue Budget Monitoring Quarter One 2019-2020</b> To approve the Revenue Budget Monitoring Quarter One 2019-2020.	All Wards	Cabinet (Resources) Panel 23 Jul 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 556913
<b>Working Hours Policy</b> To approve amendments to the working hours policy.	All Wards	Cabinet (Resources) Panel 3 Sep 2019	Open	Councillor Sandra Samuels OBE Cabinet Member for Governance	Denise Pearce Head of Human Resources Tel: 01902 554515
<b>Smart Working Policy</b> To approve the introduction of a new Smart Working Policy to support employees to work from other suitable locations where possible.	All Wards	Cabinet (Resources) Panel 3 Sep 2019	Open	Councillor Sandra Samuels OBE Cabinet Member for Governance	Denise Pearce Head of Human Resources Tel: 01902 554515

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<b>Travel and Subsidy Policy</b> To approve changes to current travel and subsidy guidance.	All Wards	Cabinet (Resources) Panel 3 Sep 2019	Open	Councillor Sandra Samuels OBE Cabinet Member for Governance	Denise Pearce Head of Human Resources Tel: 01902 554515
<b>Wolverhampton Digital Infrastructure Strategy</b> To approve Wolverhampton's Digital Infrastructure Strategy supporting the rollout of full fibre broadband and wireless connectivity including 5G.	All Wards	Cabinet 11 Sep 2019	Open	Councillor Harman Banger Cabinet Member for City Economy	Charlotte Johns Head of Strategy Tel: 01902 555614
<b>Treasury Management Activity Monitoring- Mid Year Review 2019-2020</b> To approve the Treasury Management Activity Monitoring- Mid Year Review 2019-2020.	All Wards	Cabinet 13 Nov 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554451
<b>Capital Programme 2019-2020 to 2023-2024 Quarter Two Review</b> To approve the Capital Programme 2019-2020 to 2023-2024 Quarter Two Review.	All Wards	Cabinet 13 Nov 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554451
<b>Capital Programme 2019-2020 to 2023-2024 Quarter Three Review and 2020-2021 to 2024-2025 Budget Strategy</b> To approve the Capital Programme 2019-2020 to 2023-2024 Quarter Three Review and 2020-2021 to 2024-2025 Budget Strategy.	All Wards	Cabinet 19 Feb 2020	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554451

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<b>Treasury Management Strategy 2020-2021</b> To approve the Treasury Management Strategy 2020-2021.	All Wards	Cabinet 19 Feb 2020	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554451
<b>Treasury Management Activity Monitoring Quarter Three 2019-2020</b> To approve the Treasury Management Activity Monitoring Quarter Three 2019-2020.	All Wards	Cabinet (Resources) Panel 3 Mar 2020	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554451
<b>Education</b>					
<b>Consultation on All Age Travel Assistance Policy</b> To approve to proceed to consultation on the Travel Assistance Policy principles following feedback from initial public engagement.	All Wards	Cabinet 10 Jul 2019	Open	Councillor Dr Michael Hardacre Cabinet Member for Education and Skills	Adrian Leach Head of SEND
<b>Green Park School - Significant Change Proposal</b> To consider the outcomes of Pre-publication Consultation and Representation and make a final decision on the proposed permanent expansion of Green Park School.	All Wards	Cabinet 10 Jul 2019	Open	Councillor Dr Michael Hardacre Cabinet Member for Education and Skills	Adrian Leach Head of SEND Tel: 01902 551469

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<b>Adult Services</b>					
<b>Joint Dementia Strategy</b> To approve and endorse the updated Joint Dementia Strategy 2019-2024.	All Wards	Cabinet 5 Jun 2019	Open	Councillor Linda Leach Cabinet Member for Adults	Susan Eagle Commissioning Officer
<b>Children's Services</b>					
<b>Youth Justice Plan 2019-2020</b> To approve the Youth Justice Plan for 2019-2020.	All Wards	Cabinet 10 Jul 2019	Open	Councillor John C Reynolds Cabinet Member for Children and Young People	Rachel King Head of Service Specialist Support
<b>The House Project</b> To approve the House Project.	All Wards	Cabinet 10 Jul 2019	Open	Councillor John C Reynolds Cabinet Member for Children and Young People	Alison Hinds Head of Children and Young People in Care
<b>Children &amp; Young People Positive Engagement Strategy</b> To approve the Children & Young People Positive Engagement Strategy.	All Wards	Cabinet 16 Oct 2019	Open	Councillor John C Reynolds Cabinet Member for Children and Young People	Andrew Wolverson Head of Service, People Tel: 01902 551272



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<b>Public Health</b>					
<b>Tackling Violence and Exploitation Strategy 2019-2022</b> To approve Wolverhampton's Tackling Violence and Exploitation Strategy 2019-2022.	All Wards	Cabinet 10 Jul 2019	Open	Councillor Jasbir Jaspal Cabinet Member for Public Health and Wellbeing	Lynsey Kelly Community Safety Manager
<b>Safer Wolverhampton Partnership Annual Report</b> To endorse the 2018-2019 Safer Wolverhampton Partnership Annual Report.	All Wards	Cabinet 10 Jul 2019	Open	Councillor Jasbir Jaspal Cabinet Member for Public Health and Wellbeing	Lynsey Kelly Community Safety Manager
<b>Joint Cabinet Member Reports</b>					
<b>Principal Social Worker Annual Report</b> To receive the Principal Social Worker Annual Report.	All Wards	Cabinet 5 Jun 2019	Open	Councillor Linda Leach Cabinet Member for Adults	Louise Haughton Principal Social Worker Tel: 01902 553130



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<b>Review of Children and Young People's Short Breaks and Carers' Grant</b> To approve the findings of and recommendations for the review carried out between October and December 2018.	All Wards	Cabinet 5 Jun 2019	Open	Councillor Dr Michael Hardacre Cabinet Member for Education and Skills, Councillor John C Reynolds Cabinet Member for Children and Young People	Jan Barlow Commissioning Officer
<b>Active City Strategy</b> To approve the Active City Strategy setting out current and planned work to increase levels of physical activity and reduce inactivity across the life course.	All Wards	Cabinet 11 Sep 2019	Open	Councillor Dr Michael Hardacre Cabinet Member for Education and Skills, Councillor Jasbir Jaspal Cabinet Member for Public Health and Wellbeing	Lina Martino Consultant in Public Health Tel: 01902 556224
<b>Commercial</b>					
<b>Land and Property transactions – Corporate Landlord (025)</b> To approve a Land and Property transaction relating to the Council's asset portfolio.	Bilston North	Cabinet (Resources) Panel 18 Jun 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Luke Dove Assistant Contracts Manager

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<b>18 June 2019 - Procurement - Award of Contracts for Works, Goods and Services</b> To approve the award of contracts.	All Wards	Cabinet (Resources) Panel 18 Jun 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Allison Robertson Head of Procurement
<b>The Future of the Council School's Catering Service</b> To confirm the future of school catering.	All Wards	Cabinet 10 Jul 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Chris East Head of Service - Facilities
<b>23 July 2019 - Procurement - Award of Contracts for Works, Goods and Services</b> To approve the award of contracts.	All Wards	Cabinet (Resources) Panel 23 Jul 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Allison Robertson Head of Procurement
<b>3 September 2019 - Procurement - Award of Contracts for Works, Goods and Services</b> To approve the award of contracts.	All Wards	Cabinet (Resources) Panel 3 Sep 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Allison Robertson Head of Procurement
<b>1 October 2019 - Procurement - Award of Contracts for Works, Goods and Services</b> To approve the award of contracts.	All Wards	Cabinet (Resources) Panel 1 Oct 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Allison Robertson Head of Procurement
<b>Community Asset Transfer: Policy and Strategy Review</b> To approve an updated Community Asset Transfer Strategy.	All Wards	Cabinet 16 Oct 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Julia Nock Head of Assets Tel: 01902 550316

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<b>5 November 2019 - Procurement - Award of Contracts for Works, Goods and Services</b> To approve the award of contracts.	All Wards	Cabinet (Resources) Panel 5 Nov 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Allison Robertson Head of Procurement
<b>3 December 2019 - Procurement - Award of Contracts for Works, Goods and Services</b> To approve the award of contracts.	All Wards	Cabinet (Resources) Panel 3 Dec 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Allison Robertson Head of Procurement
<b>City Environment</b>					
<b>Statutory Food Service Plan</b> To approve the Statutory Food Service Plan.	All Wards	Cabinet (Resources) Panel 18 Jun 2019	Open	Councillor Steve Evans Cabinet Member for City Environment	Emma Caddick Section Leader
<b>Transport Capital Programme 2019 - 2020 and future years</b> To approve the Transport Capital Programme 2019 - 2020 and future years.	All Wards	Cabinet (Resources) Panel 18 Jun 2019	Open	Councillor Steve Evans Cabinet Member for City Environment	John Roseblade Head of City Transport
<b>Tree and Woodland Strategy</b> To approve the Tree and Woodland Strategy for the City of Wolverhampton.	All Wards	Cabinet 16 Oct 2019	Open	Councillor Harman Banger Cabinet Member for City Economy	Ric Bravery Strategic Health Lead (City Planning)

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<b>Housing</b>					
<b>Implementation of The Smoke and Carbon Monoxide Alarm (England) Regulations in the private rented sector.</b> To approve the implementation of The Smoke and Carbon Monoxide Alarm (England) Regulations in the private rented sector.	All Wards	Cabinet 5 Jun 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Ravi Phull Service Manager Private Sector Housing
<b>New Model for the delivery of statutory homelessness prevention and support services with Wolverhampton Homes</b> To approve the update on the impact of the 2018 HRA and the transfer of operational homeless services to Wolverhampton Homes.	All Wards; Bilston East	Cabinet 5 Jun 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Anthony Walker Homelessness Strategy and External Relationships Manager
<b>Update to the WV Living Business Plan</b> To approve the update to the WV Living Business Plan to add Former Northcote School Northwood Park Road.	Bushbury North	Cabinet 5 Jun 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Robert Ball Housing Development Project Manager

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<b>Acquisition of Privately Owned Empty Property by Agreement or Compulsory Purchase: 91 Prestwood Road West, Wednesfield, Wolverhampton, WV11 1HT</b> To approve the acquisition of a long-term empty property.	Wednesfield North	Cabinet (Resources) Panel 18 Jun 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Natalie Healy Housing Improvement Officer
<b>Boscobel Estate Residential Repairs - Leaseholder Options</b> To approve a number of options for owners of leasehold properties at Boscobel Estate which are due to have major works undertaken.	St Peter's	Cabinet (Resources) Panel 18 Jun 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Karen Beasley Housing Development Project Manager Tel: 01902 554893
<b>Housing Managing Agents Performance Monitoring Report – Quarter Four January 2019 to March 2019</b> To note the Housing Managing Agents Performance Monitoring Report – Quarter Four January 2019 to March 2019.	All Wards	Cabinet (Performance Management) Panel 24 Jun 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Mila Simpson Section Leader - Housing Strategy and Development
<b>Private Homes Strategy 2019-2024</b> To approve the Private Homes Strategy 2019-2024.	All Wards	Cabinet 10 Jul 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Ravi Phull Service Manager Private Sector Housing

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<b>Local Lettings Plan - New Build Properties</b> To approve a local lettings plan for new build Council properties.	All Wards	Cabinet 10 Jul 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Henry Gregory Graduate Management Trainee Tel: 01902 555159
<b>Empty Homes Policy and Strategy Action Plan 2019-2024</b> To approve the Empty Homes Policy and Strategy Action Plan 2019-2024.	All Wards	Cabinet (Resources) Panel 23 Jul 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Helen Scullard Service Support Manager
<b>New Park Village Regeneration Programme</b> To approve the New Park Village Regeneration Programme.	Heath Town	Cabinet (Resources) Panel 23 Jul 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Jane Trethewey, Service Lead Housing Development Tel: 01902 555583
<b>Sale of land to WV Living - Daisy Bank, Ash Street, Wolverhampton</b> To approve the sale of a parcel of land to WV Living for redevelopment.	Bilston East	Cabinet (Resources) Panel 23 Jul 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Karen James Housing Development Project Manager
<b>Valuations for property purchases from WV Living</b> To approve the process by which the valuations for the sale of properties from WV Living to the Council (Housing Revenue Account) are negotiated.	Bilston North; Ettingshall	Cabinet (Resources) Panel 23 Jul 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Lesley Eagle Housing Development Project Manager Tel: 01902 555446

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<b>Sale of sites to WV Living - former site of Parkfields School</b> To consider the future of the Parkfields School site.	Spring Vale	Cabinet (Resources) Panel 23 Jul 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Karen James Housing Development Project Manager
<b>Sale of sites to WV Living- former site of St Luke's Primary School, Goldthorn Road, Wolverhampton</b> To approve the sale of land at former site of St Luke's Primary School, Goldthorn Road, Wolverhampton.	Blakenhall	Cabinet (Resources) Panel 3 Sep 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Karen James Housing Development Project Manager
<b>Disposal of former Housing Revenue Account (HRA) garage sites and land</b> To approve the disposal of former garage sites and land at auction.	Wednesfield North	Cabinet (Resources) Panel 3 Sep 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Jane Trethewey Service Lead Housing Development Tel: 01902 555583
<b>Consultation on Draft Affordable Housing Supplementary Planning Document</b> To approve the draft Affordable Housing Supplementary Planning Document for public consultation.	All Wards	Cabinet 11 Sep 2019	Open	Councillor Harman Banger Cabinet Member for City Economy	Michele Ross Senior Planning Officer Tel: 01902 554038
<b>The City Housing Strategy 2019-2023</b> To approve a new city, cross tenure housing strategy.	All Wards	Cabinet 11 Sep 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Mila Simpson Section Leader - Housing Strategy and Development



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<b>Allocations Policy Review</b> To approve amendments to the Allocations Policy for Council housing to ensure it remains fit for purpose, making best use of stock and addressing housing need within the City.	All Wards	Cabinet 11 Sep 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Mila Simpson Section Leader - Housing Strategy and Development
<b>Private Homes Enforcement Policy 2019</b> To approve the Private Homes Enforcement Policy 2019.	All Wards	Cabinet 11 Sep 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Ravi Phull Service Manager Private Sector Housing
<b>Regeneration</b>					
<b>Southside Regeneration strategy update</b> To approve the update on the Southside Regeneration Strategy.	St Peter's	Cabinet (Resources) Panel 4 Jun 2019	Fully Exempt	Councillor Harman Banger Cabinet Member for City Economy	Peter Taylor Head of City Development Tel: 01902 551262
<b>Civic Halls Business Development</b> To approve Civic Halls Business Development.	All Wards	Cabinet 10 Jul 2019	Fully Exempt	Councillor Harman Banger Cabinet Member for City Economy	Crissie Rushton Manager – Visitor Economy Development

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<b>Former Sainsbury's St George's site</b> To approve the strategy for the future of the site including the lease with Sainsbury's, the Church Commissioners' Covenants and the disposal of land.	St Peter's	Cabinet (Resources) Panel 23 Jul 2019	Fully Exempt	Councillor Harman Banger Cabinet Member for City Economy	Peter Taylor, Head of City Development Tel: 01902 551262
<b>External Funding Update Quarter 1 2019-2020</b> To approve the external funding bid update.	All Wards	Cabinet (Resources) Panel 3 Sep 2019	Open	Councillor Harman Banger Cabinet Member for City Economy	Heather Clark Service Development Manager Tel: 01902 555614
<b>Wolverhampton External Funding Strategy</b> To approve Wolverhampton's External Funding Strategy.	All Wards	Cabinet 11 Sep 2019	Open	Councillor Harman Banger Cabinet Member for City Economy	Charlotte Johns Head of Strategy Tel: 01902 555614
<b>i54 / Western Extension - Phase 2 budget approval</b> To approve budgets and legal agreements to commence Phase 2 works.	All Wards	Cabinet 11 Sep 2019	Fully Exempt	Councillor Harman Banger Cabinet Member for City Economy	Peter Taylor Head of City Development Tel: 01902 551262
<b>Black Country Plan Draft for Consultation</b> To approve public consultation on the Draft Plan version of the Black Country Plan.	All Wards	Cabinet 16 Oct 2019	Open	Councillor Harman Banger Cabinet Member for City Economy	Michele Ross Senior Planning Officer Tel: 01902 554038